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## Mentor Training - Trainer's Report Form

Trainer Name: \_\_\_\_\_

Dates of Event - Beginning: \_\_\_\_\_ End: \_\_\_\_\_

Diocese Holding the Event: \_\_\_\_\_

Location of Event: \_\_\_\_\_

Type of Event: - Foundations \_\_\_\_\_ Formation \_\_\_\_\_

Title of Formation Event: \_\_\_\_\_

***Comments regarding travel and accommodation arrangements:***

***General comments regarding the event:***

***List of Participants:*** please attach separately, including your reasons for Accrediting or not. State level of Accreditation (Foundations or Formation). Comments should be about particular skills demonstrated and the growing edges of the individual. All information in this section must be shared with the participant prior to the conclusion of the event. A summary of these comments will be included in the database record of each participant and will be part of the training histories shared by Trainers and Diocesan Coordinators.

**Feedback to EfM Canada:** What does EfM Canada need to know from the Mentors about communication, things needing to be done differently, curriculum?

**Evaluation of the Event:** Were there significant items of feedback that you wish to share with EfM Canada?

Was there an experienced Mentor present who ought to be recommended for Formation training? (Minimum requirement: successful completion of at least two Foundations training events, plus your recommendation. Note: Mentors must attend at least one further Foundations event before attending another Formation event.)

Name(s): \_\_\_\_\_  
Comments:

Was there an **outstanding**, experienced Mentor present who ought to be recommended as a Trainer? Please give your reasons for making this recommendation. Please do not discuss this with the Mentor as we do not want to set up expectations.

Name(s): \_\_\_\_\_  
Comments:

**If possible, please use the email addresses below to send this report to Chris Ross, Director of Training and Robin Graves, Administrator. Hard copies can be mailed to the office address given in the letterhead above.**

Chris Ross - [cross@telus.net](mailto:cross@telus.net)  
Robin Graves - [efmcanada@kootenay.info](mailto:efmcanada@kootenay.info)

Revised: March 2018