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## TEXTBOOK REIMBURSEMENT Claim Form 2019-2020—Year C

**Notes:** mentors are eligible to claim reimbursement for texts on the basis of their group(s) registration. In addition, reimbursement may also be claimed for the cost of the Interlude Texts for Year C. Texts may be purchased in any format that meets your needs; shipping costs will not be reimbursed. Copies of receipts/invoices **must** be included with this form before a reimbursement can be processed. Once processed, monies will be deposited in the account used for your monthly Mentor Fee or forwarded by cheque.

Administrative Mentor: \_\_\_\_\_ Group #/ID's: \_\_\_\_\_

Co-Mentor: \_\_\_\_\_ Group #/ID's: \_\_\_\_\_

Year	Text	Actual Expense Claimed for Refund	<u>Administrative Mentor</u>		<u>Co-Mentor</u>	
			Base Price	GST	Base Price	GST
One	Collins - 3rd Ed.					
	Yee					
Two	Powell - 2nd Ed.					
Three	MacCulloch					
Four	Ford					
	McIntosh					
	Sedgwick					
	Peace/Rose/Mobley					
Interlude 1	Bonhoeffer					
Interlude 2	Gatta					
			<i>Confirm sub-totals calculated below and ensure that Total Reimbursement to be claimed by each Mentor is correct.</i>			
		<b>Sub-Totals</b> →				
		<b>Total Reimbursement</b>	→		→	

**SHIPPING / POSTAGE NOT REIMBURSED**

**RECEIPTS REQUIRED**

Revised: April 2019